

Glasgow Kelvin College

Board of Management Meeting of 20 March 2024

Board and Committee Membership

Report by Secretary to the Board of Management

1 Introduction and Purpose

This report provides an update on Board and Committee membership including the introduction of nominated Trade Union members on the Board of Management, and a change in the Student Board membership. The report also proposes a change in the membership of the Executive Committee.

2 Membership Update

- 2.1 Re-appointments: The Nominations Committee has recommended that Heather McNeil be reappointed to the Board of Management for a further 4-year period commencing on 1 August 2024. This recommendation will be considered by GCRB at their meeting on 28 March 2024.
- 2.2 New recruitment: there is no requirement for a recruitment exercise in 2023/24. Michael O'Donnell has advised the Chair that he will resign from the Board of Management in the summer. As in previous years it is proposed that the recruitment exercise takes place in early Spring next year. In the meantime, the Chair will consider the option of co-opting a new board member.
- 2.3 The total Board of Management membership set out in the Standing Orders is now 20. This includes the two new trade union members nominated by EIS-FELA and Unison. The number of Board Members on College Boards has been adjusted by Scottish Government Order from a total of 18 to a total of 20 to accommodate the additional membership.
- 2.4 Following an election process which was prescribed at a national level EIS-FELA have elected Carol Goodwin as their nominated board member and Unison have elected Maree Shepherd as their nominated board member. It is proposed that Carol will serve on the Learning and Teaching Committee and that Maree will serve on the Finance and Resources Committee.
- 2.5 The Chair, the Principal, and the Board Secretary have been discussing the membership of the Executive Committee and following consultation with the two Staff board members and the two TU board members propose that the Committee membership is extended to include one member of that group. Rather than nominate one individual it is proposed that the attendee at each meeting will vary depending on any conflict of interest with the business on the Committee agenda e.g. an item that impacts on support staff will be attended by the teaching staff member or the EIS-FELA member.
- 2.6 Calum Campbell has been elected to the position of Student President of Welfare, Community and Sustainability replacing Emma Leslie as the nominated member of the Board of Management. It is proposed that Calum will serve on the Learning and Teaching Committee.
- 2.7 One of the Staff Board Member's term of office is due to end on 31st July 2024. As this is the Staff Member's first term of office, they may be re-appointed for a second term if they are elected by staff.

- 2.8 It has been agreed that Michele Stevenson has a leave of absence for the remainder of the academic year due to personal circumstances.
- 2.9 Appendix 1 sets out the updated Committee membership for 2023/24.

3 Resource Implications

- 3.1 There are no additional resource implications as a consequence of this report.

4 Equalities

- 4.1 No adverse impacts on individuals with protected characteristics have been identified as a consequence of this report.

5 Risk and Assurance

- 5.1 Risk to the College is mitigated by ensuring appropriate Board membership and this update provides assurance with regards to the Board memberships arrangements.

6 Data Protection

- 6.1 No data protection issues are identified arising from this report.

7 Environmental and Sustainability

There are no new environmental and sustainability matters arising from the contents of this report.

8 Recommendation

- 8.1 Board members are invited to note the membership update and to
- i) approve the appointment of Carol Goodwin as the EIS-FELA nominated member and Maree Shepherd as the Unison nominated member of the Board of Management.
 - ii) note the recommendation to GCRB that Heather McNeil be reappointed for four years commencing 1 August 2024
 - iii) approve the proposed change to the membership of the Executive Committee which will require an amendment to its terms of reference.
 - iv) approve the update to the Board's Committee membership for 2023/24 as detailed in Appendix 1.

9. Further Information

Members can obtain further information on the contents of this report from Linda Ellison, Secretary to the Board - lellison@glasgowkelvin.ac.uk or from Ian Patrick, Chair of the Board of Management

APPENDIX 1

Glasgow Kelvin College Board and Committee Membership 2023-2024

Board

Chair - Ian Patrick
Vice Chair - John McBride
Senior Independent Member - John Hogg
Secretary to the Board - Linda Ellison

Audit and Risk Committee

Dermot Grenham (Chair)
Michael O'Donnell (Vice Chair)
Elaine Clafferty
John Hogg
Jen Lavery
Natalie Philips
Michele Stevenson

Finance and Resources Committee

Rob Doyle (Chair)
Heather McNeil (Vice Chair)
Marion Allison
Steven Caldwell
John McBride
Ian Patrick
Derek Smeall
Maree Shepherd
Iain Carmichael (co-opted member)

Learning and Teaching Committee

Elaine Clafferty (Chair)
Marion Allison (Vice Chair)
John McBride
Colm Breathnach
Marie Docherty
Dermot Grenham
Michael O'Donnell
Ian Patrick
Derek Smeall
Carol Goodwin
Students x 2

Executive Committee

Ian Patrick (Chair)
John McBride (Vice Chair)
Rob Doyle
Dermot Grenham
Elaine Clafferty
Heather McNeil
1 Staff board member or Trade Union board member

Remuneration Committee

John McBride (Chair)
Rob Doyle (Vice Chair)
Ian Patrick
Elaine Clafferty
Dermot Grenham
Marion Allison

Nominations Committee

Ian Patrick (Chair)
John McBride (Vice Chair)
Colm Breathnach
Elaine Clafferty
Rob Doyle
Dermot Grenham
Michael O'Donnell
Natalie Philips
1 student member

(Note: when acting as appointments panel must also have an independent person; separate arrangements operate for both the appointment of the Chair and Principal